

User Group - Board Member Position Responsibilities

1. Regularly attends board meetings and important related meetings.
2. Is actively engaged in organizations or groups for which he/she was appointed to represent.
User Group Representatives: Take the opportunity to contact other groups / clubs of like interest for input and feedback to best represent their user groups concerns, projects, and interest.

Responsibilities:

- Disseminates grant information to like user clubs / organizations
- Disseminates land use agreements to interested parties
- Liaison between KRTA and all like users organizations and clubs, assisting in providing a vision, goals and standards.
- Works to formulate a standardization of trail design, trail safety, and Leave No Trace Policies, and educational training across Kentucky.
- Builds inventory database of all trails your user group clubs and organizations use providing details as outlined in the inventory database.
- Works with local community groups, clubs, and governments offering KRTA assistance in grants, for KRTA review of project and letters of support.
- Participates on committees as requested by the Chair

Between Meetings:

- A. Share KRTA info with land owners, clubs, and local governments
- B. Continually evaluate training/educational needs, safety, user responsibility policies, and local policies
- C. Continually update and add to the list of trails, name location, length, user groups, difficulty...see data inventory.
- D. Works on Committee assignments

At Meeting, Report:

- A. Informs Board of potential conflicts between user groups / individuals, governing agencies, and or land owners and existing incidents that need resolution
- B. Informs Board of trail projects in the works or opportunities (what group, location, project needs)
- C. Informs Board of known grants being applied for and land agreements being sought to do trails
- D. Submits list updated list of user groups, trails throughout state (detailed info)
- E. training / educational, safety, or other issues to address
- F. Opportunities to assist in grants (Requesting letters of support for projects....)

3. Makes serious commitment to participate actively in committee work.
4. Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
5. Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
6. Gets to know other committee members and builds a collegial working relationship that contributes to consensus.
7. Participates in fund raising for the organization.