

**KENTUCKY RECREATIONAL TRAILS AUTHORITY  
MINUTES**

February 22, 2012 11:00 a.m.

**Kentucky Department of Library and Archives  
300 Coffee Tree Road  
Frankfort, Kentucky**

**Members Present:** Ginny Grulke, Chair; Ronald D. Cardwell, Vice Chair; Tim Cody; Dennis E. Crowley; Oran Little, Ph.D.; Preston McLain; Kim Nelson; Sandy Runyon; Jeffrey D. Spainhour; Mark Cramer, Department of Fish and Wildlife Resources (KDFWR) designee; Keith Damron, Kentucky Transportation Cabinet (KYTC) designee; and Ben Shaffar, Department of Agriculture designee

**Members Absent:** Mark Barrow; Wanda D. Bedard; Patrick Collins; E. Lee Davis; Don R. Gibson; Greg Rankin; Matt Sawyers, Deputy Secretary, Tourism, Arts and Heritage Cabinet (TAHC) designee; Boyce Wells, Justice and Public Safety Cabinet designee and Karen Wilson, Energy and Environmental Cabinet designee

**Guest and Staff Present:** Susan Rieber, First Lady's Office; Godwin Onodu and Paul Mauer, Kentucky Transportation Cabinet; Jodie McDonald, Department for Local Government; Bob Fraley; Roy Cornett; Joel Little; TAHC Staff: Elaine Wilson, Executive Director, Office of Adventure Tourism Seth Wheat, Adventure Tourism Assistant; Leigh Powers, Legal Affairs; and Mary Jean Atchison, Executive Secretary

**WELCOME AND CALL TO ORDER**

Ms. Grulke, Chair, welcomed everyone and recognizing a quorum present called the meeting to order.

**APPROVAL OF MINUTES**

Ms. Grulke asked for a motion to approve the July 27, 2011 Minutes. Mr. Cardwell made a motion to approve the Minutes of the July 27, 2011 Kentucky Recreational Trails Authority (KRTA) meeting; seconded by Mr. McLain. Motion carried by a voice vote.

Ms. Grulke asked for a motion to approve the October 12, 2011 Minutes. Mr. Cody made a motion to approve the Minutes of the October 12, 2011 Kentucky Recreational Trails Authority (KRTA) meeting; seconded Mr. Crowley. Motion carried by a voice vote.

**EXECUTIVE DIRECTOR'S REPORT**

Ms. Wilson highlighted items/events in the Executive Director's report (attached). She gave a presentation on Trail Town which she has been very involved in; primarily the Daniel Boone National Forest, north central and north eastern parts of the state; Pine Mountain Trail; Pennyryle area; and Great River counties parts of the state. Trail Town is a culmination of Nation Geographic Geo-Tourism efforts, Trail Town in other states efforts and Gateway Community efforts.

**CHAIR'S REPORT**

No report given.

**KENTUCKY RECREATIONAL TRAILS AUTHORITY**

**MINUTES, February 22, 2012**

**Page Two**

**COMMITTEE REPORTS**

**Trail Development Committee:** No written report provided.

**Trail Management Committee:** No written report provided

**Trail Education Committee:** No written report provided.

**Finance Committee:** Mr. McLain presented the report regarding development of a 501 C3 (attached to Minutes).

**Board Management Committee:** No written report provided.

**Legislative Committee:** No written report provided.

**Special Task Force for Legislative Changes in 2012:** No written report provided.

**PRESENTATION**

**Kentucky Special License Plate Process:** Mr. Mauer and Mr. Onodu from the Kentucky Transportation Cabinet's Kentucky Department of Vehicles explained the application process and answered questions regarding a Kentucky Special License Plate. See application attached to Minutes.

In order to meet a requirement for the license plate the applying applicant must be a 501.3 organization. A committee was set up to pursue a 501.3:

Ron Cardwell, chair

Ginny Grulke

Sandy Runyon

Dennis Crowley

Preston McLain

Roy Cornett

Goals for the committee will be for the next meeting:

- proposal what the structure would look like;
- what the mission would be;
- how it relates to KRTA;
- how the money would be brought in and allowable uses of the money

**OLD BUSINESS**

**KRTA Tool Kit:** Ms. Wilson stated the Tool Kit was completed and on the website.

**KRTA Funding Progress on License Plates:** Previously covered.

**Trail Town – Update:** Covered under the Executive Director's report.

**Report on KACO and Liability Insurance Options:** No report available.

**Affiliate Promotion/ PR:** Ms. Wilson stated that TAH wants to do press releases about KRTA and about the Affiliate Program. She asked the Board Management Committee to propose some kind of outline as to how they see the Affiliate Programs interface with KRTA: i.e. if they are to be involved in the meetings, etc., if KRTA members will attend their meetings, how KRTA standards apply to their efforts. There are several existing potential Affiliate Groups: East Kentucky Trails Coalition; Trails Coalition in the northeastern KY area; Great River counties region, and Western KY Trail System.

**KENTUCKY RECREATIONAL TRAILS AUTHORITY**  
**MINUTES, February 22, 2012**  
**Page Three**

**NEW BUSINESS**

**Kentucky Master Trail Plan – Update:** Ms. Wilson reported that TAHC had just received a cost for the Plan through the Area Development Districts (ADD) of \$3,500; which is a manageable cost. This is an alternative to a RFP process especially to expedite the process and be completed by June 2012. Ms. Grulke asked that the members see the proposal to make any comments; Ms. Wilson agreed to send it to the members.

The criteria provides the procedural instructions enable the communities or cities to look at it and be able to see how they can go about acquiring access, easements; etc. to public entity or the private individual landowner and to be able to follow the process all the way through. The overall project will show how it is going to be connected across the state. It will be up to each county or community as to how they want the actual trail connection to take place.

**Request for Assistance – Great River Region Adventure Trail:** See Request for Assistance Form attached to the Minutes.

**2012 Meeting Dates:** The members agreed to meet:

May 30  
August 29 and  
November 28

Ms. Grulke asked the members to work with their committees so that progress can be made and reported at the next meeting. Mr. Cardwell made a suggestion that committees meet after the regular meeting.

**USER GROUP REPORTS**

**ATV (Eastern and Western Kentucky)** – No report.

**OHV (Motorcycling)** – No report.

**Equine** – No report.

**Bicycling** – No report

**Hiking or Backpacking** - No report.

**Kentucky Sportsmen** - No report.

**ADJOURNMENT**

With no other business to conduct Ms. Grulke adjourned the meeting.

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Virginia L. Grulke, Chair

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Mary Jean Atchison, Executive Secretary  
Tourism, Arts and Heritage Cabinet